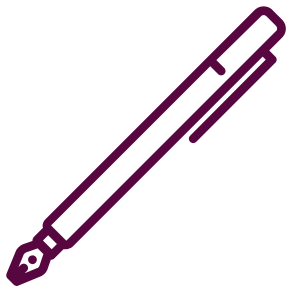


# WHAT TO DO WHEN SOMEONE DIES

## A basic guide to the administration of an estate



1

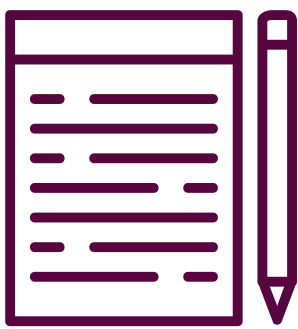
### REGISTER THE DEATH

Registration of the death should be done within five days of death.

2

### FIND OUT IF THERE IS A WILL

The will should state who is/are the executors and they will be responsible for carrying out the deceased's wishes. If there is no will, the next of kin usually becomes the administrator of the deceased's estate.



3

### CONTACT FAMILY AND FRIENDS OF THE DECEASED

4

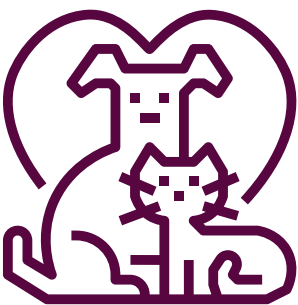
### ARRANGE THE FUNERAL

If the family wishes to arrange the funeral, it is important that all personal representatives (PRs) be kept informed and agree to the arrangement.



5

### MAKE SUITABLE ARRANGEMENTS FOR THE DECEASED'S MINORS AND PETS

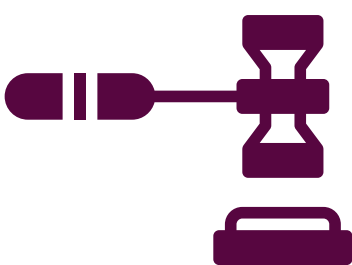


6

### PERSONAL REPRESENTATIVES (PRS) TO ESTABLISH THE VALUE OF THE DECEASED'S ESTATE

7

### PRS TO COMPLETE THE INHERITANCE TAX (IHT) FORM(S) AND ARRANGE PAYMENT(S)



8

### PRS TO APPLY FOR A GRANT OF REPRESENTATION

9

### ALL ASSETS TO BE COLLECTED AND ALL LIABILITIES PAID, AND PRS TO DISTRIBUTE THE ESTATE ACCORDING TO THE DECEASED'S WILL (OR UNDER THE INTESTACY LAW)



For later life advice contact our specialist team on 0333 400 4499